



# BRADFIELD PARISH COUNCIL

*Clerk to the Council: Mrs Line Djuve-Wood*  
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## Minutes of the Extraordinary Full Parish Council Meeting held in St Lawrence Church Hall, The Street, Bradfield on Tuesday 22nd June 2021 at 7.30 p.m.

**Present:** Cllr. K. Wynn (Chairman) Cllr. K. Burton (Vice Chairman)  
Cllr. A Coley Cllr. R. Scott  
Cllr. R. Mitcham Cllr. A. Mackrill  
Cllr. V. Osborne

**In Attendance:** 1 member of the public Mrs. L. Djuve-Wood (Clerk)

There is currently one vacant seat on the Parish Council.

### 20/21 Apologies for Absence

Apologies for absence were received from Cllr. S. Gunter and approved by the Council.

### 21/21 Declarations of Interest

There were none.

### 22/21 Minutes of the Previous Meeting

**RESOLVED** that the minutes of the Annual Council meeting held on the 4<sup>th</sup> May 2021 be approved as a correct record and signed by the Chairman.

### 23/21 Public Participation

There were no issues or concerns raised.

### 24/21 Annual Governance and Accountability Return 2020/2021

**a) To review, approve and sign section one, Annual Governance Statement, of the Annual Governance and Accountability Return 2020/2021**

The Council reviewed and completed the Annual Governance Statement. It was **RESOLVED** that the statement be approved and signed.

**b) To approve and sign section two, Accounting Statements, of the Annual Governance and Accountability Return 2020/2021**

**RESOLVED** that the Accounting Statements as completed by the Responsible Financial Officer be approved and signed.

The clerk noted that the Internal Audit had been completed and signed by the Council's appointed Internal Auditor Val Pretty.

### 25/21 Unveiling of VE / VJ Day 75<sup>th</sup> Anniversary Commemoration Stone

**a) To discuss final preparations and arrangements for the event, including agreeing a new date for the unveiling of 24th July 2021**

**RESOLVED** that a new date for the unveiling of the Commemoration Stone be set at 24<sup>th</sup> July 2021 with the unveiling to take place at 12p.m. followed by picnics, afternoon tea and a bar. The clerk is to send out new invitations to attendees and apply for a new

Temporary Events Licence from Tending District Council. Cllr. Wynn added that the Ram & Hoggett had offered to supply 60 afternoon teas at a cost of £360. She also noted that she had been in contact with Bradfield Primary School to check if Year 6 pupils are still available to attend the unveiling as the new date is after the end of the school term. The Village Maid Landlord had agreed to arrange the bar with the Council sourcing a couple of fridges. Cllr. Scott noted that the Over 60s Club will not be able to assist with serving teas and coffees on the day. St Lawrence Churchwarden Mr Barrow stated that he would ask members of the Church if they are able and willing to assist with serving teas and coffees. The clerk informed the Council that the Bradfield Scouts had offered to bring Union Jack flags along to the unveiling. She was asked to confirm that the Council would like to accept their offer.

**b) To agree a further payment to Wood for Stone of £1,625 plus VAT**

Cllr. Wynn noted that the stone had been installed and that an invoice had been issued for the full remaining amount of £3,250 plus VAT. **RESOLVED** that the remaining amount be paid.

**26/21 To consider commenting on planning application 21/00850/OUT, Proposed erection of nine dwellings, Land North East of Wix Road, Adjacent Cedars and Opposite Ivy Villa, White Cottages, Woodbury And The Glebe**

Following discussions it was **RESOLVED** that the Council object to this planning application for the following reasons:

- There is no local need for these additional dwellings. Part One of the Local Plan has been passed and adopted and the District Council have filled its 5 year land supply (land supply currently standing at 6.5 years).
- The urbanisation of a Country Road, no footpath and no street lighting.
- Loss of agricultural land currently being used for food production.

**27/21 To review and approve the Council's insurance cover and premium for 2021/2022**

The clerk reminded the Council that they had taken out a three-year long term insurance agreement with Community Action Suffolk in July 2020. The renewal premium had increased slightly from £1,185 to £1,270.12 as the Council's property cover (excluding the village hall which is covered separately under the same policy) had been raised from £300,000 to £350,000 to ensure sufficient cover for new assets acquired over the past and current year. It was **RESOLVED** to approve the new insurance schedule and that the £1,270.12 premium be paid.

There being no further business the Chairman closed the meeting at 7.51 p.m.

Signed ..... Chairman Dated .....